



Revision number:

Purchasing Agent: Brenda Veldevere

**Item: Digital Copier Maintenance, Toner and Consumable Supplies for Kyocera Mita
Digital Copiers Purchased from Document Solutions Plus' Contract AR1507**

Vendor: 710971 Document Solutions Plus
99 North Main
Cedar City UT 84720

Telephone: (435) 867-0044 or (435) 590-4566

Fax number: (435) 586-8021

Contact: Mark Johnson

Email address: mjohnson@mountainwest.net

Brand/trade name: Kyocera Mita

Price: See Attached Price Schedule

Terms: Net 30

Effective dates: 04/16/02 through 04/15/04

Price guarantee period: 1 Year

Contract Term: This Is a Two (2) Year Contract with Three (3) One (1) Year
Renewal Options after 04/03/2004.

Originating Solicitation: BV2905 Opened 2/14/2002 at 1:00 P.M.

Companion Equipment Contract: AR1507

THIS IS A NEW CONTRACT.

AUTHORIZED DEALER FOR JUAB, MILLARD AND BEAVER COUNTIES		
MOUNTAIN WEST OFFICE SUPPLY	25 NORTH MAIN BEAVER UT 84713	(435) 438-2107



MAINTENANCE AND SUPPLIES:

- All maintenance must be performed by factory certified personnel. Equipment must be maintained to manufacturer's specifications.
- Maintenance is to include labor, toner, developer, OEM parts, Photo-receptor (drum) or master units and all consumables except staples and paper.
- Contractor is required to do periodic or preventive maintenance as specified by the manufacturers guidelines. Contractor is also required to perform an un-scheduled basic service and cleaning on all copiers that have not received a service call within the last six months.
- All copier supplies provided must be OEM supplies.

SERVICE RESPONSE TIME:

- For Utah, Salt Lake, Davis, Weber, Cache, Summit and Wasatch counties, the contractor is to adhere to a four-hour maximum response time on inoperable copiers and a six-hour maximum response time on operable calls. (Copy quality problems may render a copier inoperable based on the customer's needs.)
- Service response time to out lying regions and counties is no more than 8 hours on all service calls.
- The servicing technician will be required to call the customer within one-half hour upon receipt of the service call and give the customer an estimated arrival time for service.

COPIER LOANER

- In the event that any copier requires more than two days down time, the contractor is to provide a loaner immediately upon request from the requesting agency.

COPIER PERFORMANCE:

- Before contract renewal, contractor must submit to the State Purchasing Office, a spread sheet report containing all state copier service histories listing the quantity of calls, response times, copies between calls, and monthly volume for each copier purchased from contract.

CUSTOMER REQUEST FOR SERVICE HISTORIES:

- When requested, a complete and comprehensive service printout is to be provided by the contractor at no charge to the requesting state entity within five working days. This service history report must include: an outline of all service calls, response times, failures, copies between service calls and monthly copy volume.

COPIER REPLACEMENT AND PROBLEM SOLVING:

- Copiers that show a trend of requiring an excessive number of service calls shall be reported by the using agency to the contractor and the Utah State Purchasing Office for review and possible



replacement. Upon request, contract is to provide service log reports to the Utah State Purchasing Office and/or end users. Such logs are to describe service and repairs for specific end user's machine(s) and are to be provided within five working days.

- If the contractor feels that excessive service calls are the results of the use of competitively bid copier supplies (including paper), the contractor must submit detailed records to Utah State Purchasing Office substantiating that position.
- If the contractor feels that excessive service calls are the result of operator or agency problems, their positions must be documented and supplied to the agency involved and Utah State Purchasing Office. The contractor is to provide additional training at no cost to the customer as deemed necessary to help alleviate future problems.
- If the contractor feels that excessive service calls are the results of overuse beyond the recommended or allowable monthly volume for the equipment, the contractor must submit detailed records to the agency involved and the Utah State Purchasing Office substantiating that position.
- In all cases of copier replacement, copiers will be like-for like equipment, except when the contractor has substituted new models within this contract.
- All defects, and indirect and consequential costs, of correcting, removing and/or replacing all defective equipment or accessories, will be charged to the contractor.

AVAILABLE SERVICE AND PARTS GUARANTEE:

- **Five Year Service**
Contractor is to guaranty available factory trained OEM service for five years from date of purchase.
- **Seven Year Parts and Supplies**
Contractor is to guaranty available OEM parts and supplies for seven years from date of purchase.

NON CONTRACT SERVICE AND SERVICE TRAINING INFO	
After hour service charge.	\$180 per hour.
Hourly labor rates beyond covered contract costs.	\$90 per hour.
Service training cost for government entities wanting to provide their own service.	Not available.
Service training manuals.	Not available.
Parts lists and pricing.	Not available.

**KYOCERA MITA 1510**

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0075 per copy**.

KYOCERA MITA 1810

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0075 per copy**.

KYOCERA MITA 2530

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0069 per copy**.

KYOCERA MITA 3530

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0069 per copy**.

KYOCERA MITA 4530

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0065 per copy**.

KYOCERA MITA 5530

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0065 per copy**.

**KYOCERA MITA 6238**

Maintenance includes all parts, labor, service, and consumable supplies such as toner, developer, heat rollers, drums, kits and travel. Does not cover paper or staples. To be based at **\$.0065 per copy**.

FINET COMMODITY CODE(S):

93927000000 - COPY MACHINE MAINTENANCE & REPAIR

This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor (creating a PG in Finet) and make payments for the same on a PV referencing the original PG. Agencies will return to the vendor any invoice which reflects incorrect pricing.